



Lebanon Junction Festival Committee

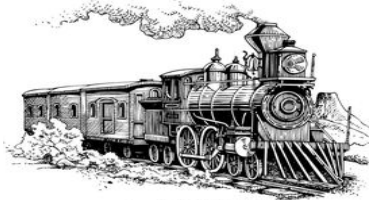
**Lebanon Junction City Hall
271 Main Street
Lebanon Junction, KY 40150-0008**

Hello! We invite you to be a part of our festivities by renting a booth/exhibit space during our annual Main Street Festival. All activities will take place in downtown Lebanon Junction.

The festival will be held on Friday, September 30 and Saturday, October 1.

Booth/Exhibitor spaces are assigned as they are received, so please read and complete the attached exhibit contract page and return with payment to the City Hall or to a LJ Festival Committee member. Exhibit Contracts can also be emailed to ljclerks@yahoo.com. Make checks payable to Lebanon Junction Festival Committee. A receipt and space number will be assigned to you.

Contact City Hall at 502-833-4311 for questions.



Lebanon Junction Festival Committee

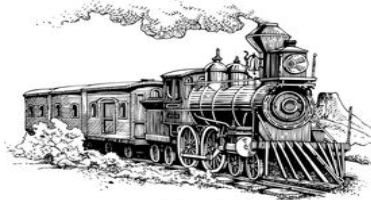
Craft Vendors/Vendor Booths

All concessionaires and outdoor vendors must read the following and complete an exhibit contract. An authorized member of the club, business or organization requesting participation at the Lebanon Junction Festival, must sign the contract. Contracts can be returned to the City Hall (271 Main Street), emailed to ljclerks@yahoo.com, or given to Festival Committee Staff Member.

Hours:	Friday, September 30th	6:00 PM-11:00 PM
	Saturday, October 1st	10:30 AM-11:00 PM
Booth Rental:	Crafts/Sells/Raffles, etc.	\$35.00
	Political	\$40.00
	Food Vendors	\$50.00

Deadline: Deadline for acceptance of application is September 11th, 2022. Spaces are assigned as applications are received. Vendors are encouraged to submit applications early. **No changes will be made once spaces are assigned.**

- This is a rain or shine event: **NO REFUNDS!**
- The booth rental fees are due with the return of the entry and release form.
- No space shall be guaranteed until entry forms have been processed and the vendor receives a receipt from the committee.
- It is the vendor's responsibility to keep their assigned space free from litter during and at the close of the festival.
- Due to the type of craft and sale items, and to ensure better space control, NO approved entry forms will be returned before the deadline.
- The committee reserves the right to limit the sales of crafts or merchandise which duplicates other approved entries. All displays/exhibitors, concessionaires, and vendors must set up and be ready to operate by 5:30 PM Friday the 30th, and 10:00 AM Saturday the 1st. A committee representative will be at LJ City Hall on Friday the 30th by 1:00 PM to assist entrants wanting to set up early.
- The Lebanon Junction Festival Committee is not responsible for any loss, theft, or damage to entrant's property.
- **No parking is authorized in the Display/Exhibit/Concession/Vendor Area except for the temporary loading and unloading of vehicles.**
- The LJ Festival Committee reserves the right to request entrants to furnish evidence of business license, health inspection certificate, receipts, etc. at any time.
- All entrants must ensure responsible care be exercised in the interest of public safety.
- No entrant at the festival will be permitted to sell or dispose of firearms, fireworks, or any item with an inherently dangerous or public nuisance nature.
- All vendors must stay inside assigned area line.



**Lebanon Junction Festival Committee
Exhibit Contract
Main Street Festival**

We, the undersigned, do hereby agree to the following rules & regulations for the Lebanon Junction Main Street Festival:

1. The Festival Committee, the City of Lebanon Junction, their representatives/volunteers, agents, employees & other members, shall not be held responsible for any damages to goods or property of any exhibitors, their employees, or agents, from any cause whatsoever while the festival is in progress. This also includes any damages or loss of property during booth set up and dismantling. This contract will serve as a release form for any liability to the exhibitor's property.
2. All exhibitors shall hold the Festival Committee, the City of Lebanon Junction, their employees/volunteers and agents, harmless from any and all liability, including attorney fees, resulting from the acts or failure of action on the part of the exhibitor. It is the responsibility of the exhibitor to inform Festival Officials of any and all issues where direct action is required.
3. The location of booths will be determined by Committee Members on a first-come, first-serve basis. Any changes or alterations will be made only with the consent of the Chairman or other Managing Parties. No tables, chairs, or other accessories will be provided by the City of Lebanon Junction or Festival Committee. **ALL EXHIBITORS ARE RESPONSIBLE FOR CLEANING THEIR ASSIGNED AREA DURING & AFTER THE EVENT. PLEASE PLACE ALL TRASH IN ASSIGNED AREAS.**

Festival Hours: Friday (6:00 PM-11:00 PM) & Saturday (10:30 AM-11:00 PM)

Booth spaces are approximately 10' x 10'

Rental Fees: \$35.00 (Crafts/Sells/Raffles, etc.), \$40.00 (Political), \$50 (Food)

You may begin setting up after 1:00 PM on Friday and 9:00 AM on Saturday. All exhibitors should be set up by 5:30 PM on Friday and 10:30 AM on Saturday. We ask that all exhibitors remain open until at least dark or closing on both days.

ONLY UL-APPROVED CORDS ARE ALLOWED.

Exhibitors Full Name: _____

Address: _____

Phone Number(s): _____

Day Attending: Both Days Friday only Saturday only

Name and Description of Booth: _____

Signature of Responsible Party: _____

Signature of Committee Member: _____